NHSN MONTHLY CHECKLIST FOR REPORTING TO CMS IRFQR PROGRAM

September 2021

❑ CCN: _____ ❑ Month/Year: _____/_____

STEP 1: Monthly Reporting Plans

CAUTI	Freestanding IRF: CDI LabID*	CMS-Certified IRF Unit Within ACH: CDI LabID*
❑ All inpatient beds	❑ FacWideIN- CDI (all specimens)	❑ Each IRF Unit within an ACH that has a unique CCN- CDI (all specimens)

The following tables refer to Influenza and COVID-19 Vaccination quality reporting. For a checklist for *HCP Reporting to CMS Hospital, IRF and LTCH Quality Reporting Programs* please click the following link; NHSN Checklist for HCP Reporting.

HCP Influenza Vaccination (Healthcare Personnel Safety Component)
❑ Quarter 4 (October – December) through Quarter 1 (January – March)

COVID-19 Vaccination (Healthcare Personnel Safety Component)
❑ Quarter 4 (October – December) through Quarter 1 (January – March) 1 week of data for each month

STEP 2: Events

CAUTI	Freestanding IRF: CDI LabID	CMS-Certified IRF Unit Within ACH: CDI LabID
❑ All inpatient beds	❑ All CDI LabID events† that occur in an inpatient unit (FacWideIN)	❑ All CDI LabID events† that occur in a CMS-certified IRF unit within an acute care hospital

STEP 3: Summary Data

❑ "Device-Associated – Intensive Care Unit / Other Locations" form

Summary record for each inpatient location

- ❑ Total Patient Days
- ❑ Urinary Catheter Days
- ❑ Select "Report No Events", for each event type, only if no events were identified that met the NHSN surveillance definition

❑ "MDRO and CDI Monthly Denominator – all Locations" form

Freestanding IRF

One summary record for FacWideIN:

- ❑ Total Facility Patient Days
- ❑ Total Facility Admissions
- ❑ Indicate CDI test type (3rd month of each qtr)
  - March, June, September, December
- ❑ Select "Report No Events" if no CDI LabID events were identified during this month that met the NHSN surveillance definition

CMS-Certified IRF Unit

Summary record for each CMS-Certified IRF unit

- ❑ Total Patient Days
- ❑ Total Admissions
- ❑ Indicate CDI test type (3rd month of each qtr)‡
  - March, June, September, December
- ❑ Select "Report No Events" if no CDI LabID events were identified during this month that met the NHSN surveillance definition

STEP 4: Resolve Alerts

- ❑ Incomplete Events
- ❑ Missing Events *(select "Report No Events" box, if applicable)*
- ❑ Incomplete Summary Data
- ❑ Missing Summary Data
- ❑ Unusual Susceptibility Profile
- ❑ Confirm CDI Test Type

STEP 5: Generate Datasets

❑ Generate new data sets before verifying data in CMS reports in **STEP 6**

* The CMS IRFQR Program no longer requires submission of data for MRSA Bacteremia starting with 2018 Q4 data.
† All healthcare-onset, community-onset, incident, and recurrent events that meet NHSN definitions should be reported.
‡ CDI test type reported on IRF unit's MDRO/CDI summary record must match CDI test type reported on FacWideIN MDRO/CDI summary record for the same month/year

NHSN MONTHLY CHECKLIST FOR REPORTING TO CMS IRFQR

STEP 6: Print/Save Copies of Quarterly CMS Reports

- ❑ "SIR- CAU Data for IRFQR"
- ❑ "SIR- CDI LabID Data for IRFQR"

CMS Deadlines:

Quarter 1 (January – March): **August 15th**
Quarter 2 (April – June): **November 15th**
Quarter 3 (July – September): **February 15th**
Quarter 4 (October – December): **May 15th**
Quarter 4 & Quarter 1 (October 1 – March 31) Healthcare Personnel Influenza Vaccination Summary data: **May 15th**

For additional guidance on ensuring your data are accurately sent to CMS for Quality Reporting purposes, please visit our website and navigate to the appropriate section(s) for your facility type: http://www.cdc.gov/nhsn/cms/index.html. If you have any questions, please contact the NHSN Helpdesk: NHSN@cdc.gov. The NHSN Helpdesk is staffed Monday through Friday, 7am ET – 5pm ET, excluding Federal Holidays.

Additional Resources:

Catheter-Associated Urinary Tract Infection (CAUTI)

- Operational Guidance for Long Term Care Hospitals to Report Catheter-Associated Urinary Tract Infection (CAUTI) Data to CDC's NHSN for the Purpose of Fulfilling CMS's Hospital Quality Reporting Requirements: https://www.cdc.gov/nhsn/PDFs/CMS/IRF-CAUTI-Guidance_2015.pdf
- NHSN Surveillance for Urinary Tract Infections: https://www.cdc.gov/nhsn/inpatient-rehab/CAUTI/index.html

***Clostridiodes difficile* Infection (CDI) Laboratory-identified Event**

- Operational Guidance: https://www.cdc.gov/nhsn/PDFs/irf/IRF-CDI-Op-Guidance.pdf
- How to Set Up NHSN Reporting for Facility-Wide Inpatient MRSA Bacteremia and *C. difficile* LabID events for the CMS Inpatient Quality Reporting Rehabilitation Facility (IRF) Program: https://www.cdc.gov/nhsn/pdfs/cms/irfs/settingup_reporting_labid_event_freestanding_irf.pdf
- NHSN Surveillance for *C. difficile*, MRSA, and other Drug-resistant Infections: https://www.cdc.gov/nhsn/inpatient-rehab/cdiff-mrsa/index.html