Dialysis Facilities: Reporting COVID-19 and Influenza Vaccination Data for Patients and Healthcare Personnel

Division of Healthcare Quality Promotion

July 2024

Goals

- Review vaccination reporting requirements for Dialysis Facilities
  - Patient reporting
  - Healthcare Personnel
- Review how to report data
  - COVID-19 vaccination data
  - Weekly influenza data
- Other ways to report data
  - .CSV
  - Person-level reporting

Objectives

By the end of this session, you will:

- Know COVID-19 Reporting Deadlines

- Know the Influenza Reporting Requirements

- Access the Dialysis Component in NHSN

- Access the Dialysis COVID-19 Vaccination Patient Form

- Access the Healthcare Personnel Safety Component

Reporting Requirements for Dialysis Facilities

COVID-19 Reporting Requirements

Contact your End Stage Renal Disease (ESRD) Network for information on COVID-19 vaccination reporting requirements for healthcare personnel and patients of dialysis facilities.

COVID-19 Reporting Deadlines

- Here are the due dates for the specific reporting weeks

- [FAQs on Reporting COVID-19 Vaccination Data - April 2024 | NHSN | CDC](#)

Patients Reporting Week	Staff Reporting Week	Due Date
1/24/2024-1/30/2024	1/22/2024-1/28/2024	Friday February 9, 2024
2/21/2024-2/27/2024	2/19/2024-2/25/2024	Friday March 8, 2024
3/20/2024-3/26/2024	3/25/2024-3/31/2024	Friday April 5, 2024
4/24/2024-4/30/2024	4/22/2024-4/28/2024	Friday May 10, 2024
5/22/2024-5/28/2024	5/20/2024-5/26/2024	Friday June 7, 2024
6/19/2024-6/25/2024	6/24/2024-6/30/2024	Friday July 5, 2024
7/24/2024-7/30/2024	7/22/2024-7/28/2024	Friday August 9, 2024
8/21/2024-8/27/2024	8/19/2024-8/25/2024	Friday September 6, 2024
9/18/2024-9/24/2024	9/23/2024-9/29/2024	Friday October 11, 2024
10/23/2024-10/29/2024	10/21/2024-10/27/2024	Friday November 8, 2024
11/20/2024-11/26/2024	11/18/2024-11/24/2024	Friday December 6, 2024
12/25/2024-12/31/2024	12/23/2024-12/29/2024	Friday January 10, 2025

NOTE: 2025 COVID-19 vaccination reporting weeks are forthcoming, contact the ESRD Network for more information

Influenza Reporting Requirements

To meet the ESRD Network reporting requirement, dialysis facilities must report cumulative healthcare personnel influenza vaccination data for <u>each calendar month in the last full week for that month</u> for the 2024-2025 influenza season.

- Report through the Healthcare Personnel Safety (HPS) component
- Patient reporting for the influenza vaccine is not available

Staff Reporting Week
9/23/2024 - 9/29/2024
10/21/2024 - 10/27/2024
11/18/2024 - 11/24/2024
12/23/2024 - 12/29/2024
1/20/2025 - 1/26/2025
2/17/2025 - 2/23/2025
3/24/2025 - 3/30/2025
4/21/2025 - 4/27/2025
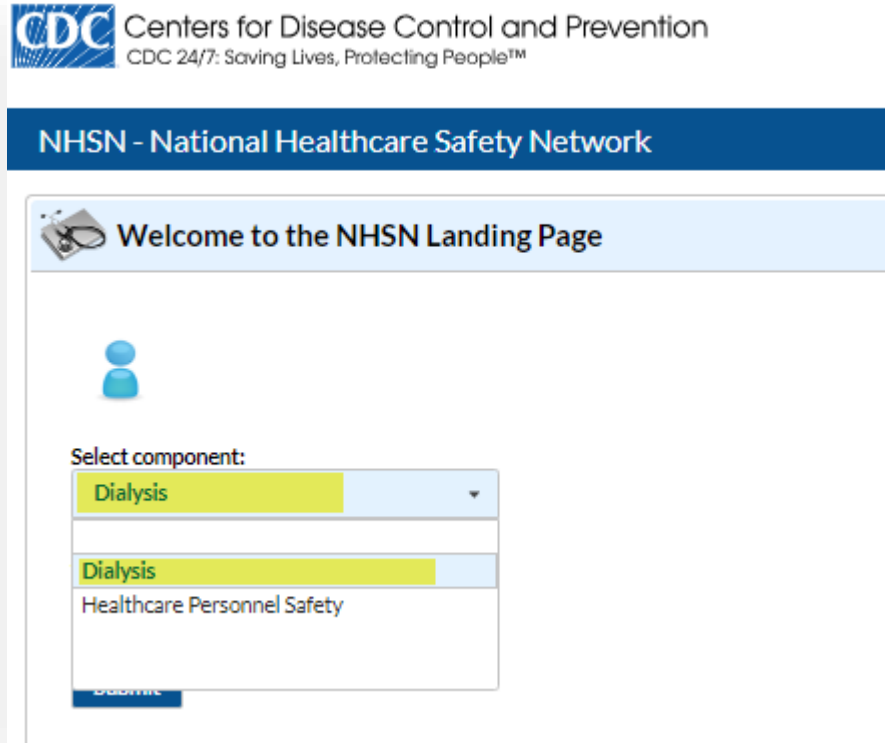
* 2024-2025 Influenza vaccination reporting weeks are forthcoming, contact the ESRD Network for more information

Dialysis Vaccination Reporting Requirements

	Patient COVID-19 Reporting Required	Patient Influenza Reporting Required	Healthcare Personnel COVID-19 Reporting Required	Healthcare Personnel Influenza Reporting Required
Report in HPS Component		N/A	✓	✓
Report in Dialysis Component	✓	N/A		

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Patient **COVID-19** Vaccination Summary Form

Access the Dialysis Component

How to access the Dialysis COVID-19 Vaccination Patient Form

Facilities report weekly COVID-19 Vaccination data into the **COVID-19 Vaccination Summary** page. Below is how to access the page:

1. Vaccination Summary tab

2. COVID-19 Weekly Vaccination Summary

   - Goes to Vaccination Calendar Page

3. Click the space under the appropriate week to access the summary form

Patient COVID-19 vaccination summary form

Cumulative Vaccination Coverage section

1. **Questions**
2. **Data collection columns**
   - ***All Patients (Total)**
   - **In-Center Dialysis Patients**
   - **Home Dialysis Patients**

Weekly COVID-19 Vaccination Cumulative Summary for Dialysis Patients

Date Created:
Facility ID # *:
Vaccination type *: COVID19
Week of Data Collection: 05/01/2024 - 05/07/2024

Facility Name:
Facility CCN #:
Date Last Modified:

Cumulative Vaccination Coverage

	*All Patients (Total)	In-Center Dialysis Patients	Home Dialysis Patients
*1.Number of patients receiving dialysis care from this facility during the current reporting week			
*2.Cumulative number of patients in Question #1 who are up to date with COVID-19 vaccine. Please review the current definition of up to date: Key Terms and Up to Date Vaccination			
*3. Cumulative number of patients in Question #1 with other conditions:			
*3.1 Medical contraindication to COVID-19 vaccine			
*3.2 Offered but declined COVID-19 vaccine			
*3.3 Unknown/other COVID-19 vaccination status			

Reminder for reporting to Vaccine Adverse Event Reporting System (VAERS)

Please note that clinically significant adverse events following COVID-19 vaccination should be reported to the Vaccine Adverse Event Reporting System (VAERS) at https://vaers.hhs.gov/reportevent.html. To help identify reports from NHSN sites, please enter your **NHSN orgID** in **Box 26** of the **VAERS** form.

Clinically significant adverse events include vaccine administration errors and serious adverse events (such as death, life-threatening conditions, or inpatient hospitalization) that occur after vaccination, even if it is not certain that vaccination caused the event.

Other clinically significant adverse events may be described in the provider emergency use authorization (EUA) fact sheets or prescribing information for the COVID-19 vaccine(s). Healthcare providers should comply with VAERS reporting requirements described in EUAs or prescribing information.

Patient COVID-19 Vaccination Summary Form (cont.)

Question 1:

Number of patients receiving dialysis care from this facility during the current reporting week

- Report the total number of patients receiving dialysis care from the facility.

Weekly COVID-19 Vaccination Cumulative Summary for Dialysis Patients

Date Created:
Facility ID # *:
Vaccination type *: COVID19
Week of Data Collection: 05/01/2024 - 05/07/2024

Facility Name:
Facility CCN #:
Date Last Modified:

Cumulative Vaccination Coverage

	*All Patients (Total)	In-Center Dialysis Patients	Home Dialysis Patients
*1.Number of patients receiving dialysis care from this facility during the current reporting week			

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Other clinically significant adverse events may be described in the provider emergency use authorization (EUA) fact sheets or prescribing information for the COVID-19 vaccine(s). Healthcare providers should comply with VAERS reporting requirements described in EUAs or prescribing information.

Patient COVID-19 Vaccination Summary Form (cont.)

Question 2:

Cumulative number of dialysis patients in question 1 (the denominator) who are up to date with COVID-19 vaccines.

- Report patients who are up to date with COVID-19 vaccines

Weekly COVID-19 Vaccination Cumulative Summary for Dialysis Patients			
Date Created:			
Facility ID # *:		Facility Name:	
Vaccination type *: COVID19		Facility CCN #:	
Week of Data Collection: 05/01/2024 - 05/07/2024		Date Last Modified:	
Cumulative Vaccination Coverage			
	* All Patients (Total)	In-Center Dialysis Patients	Home Dialysis Patients
* 2.Cumulative number of patients in Question #1 who are up to date with COVID-19 vaccines. Please review the current definition of up to date: Key Terms and Up to Date Vaccination			

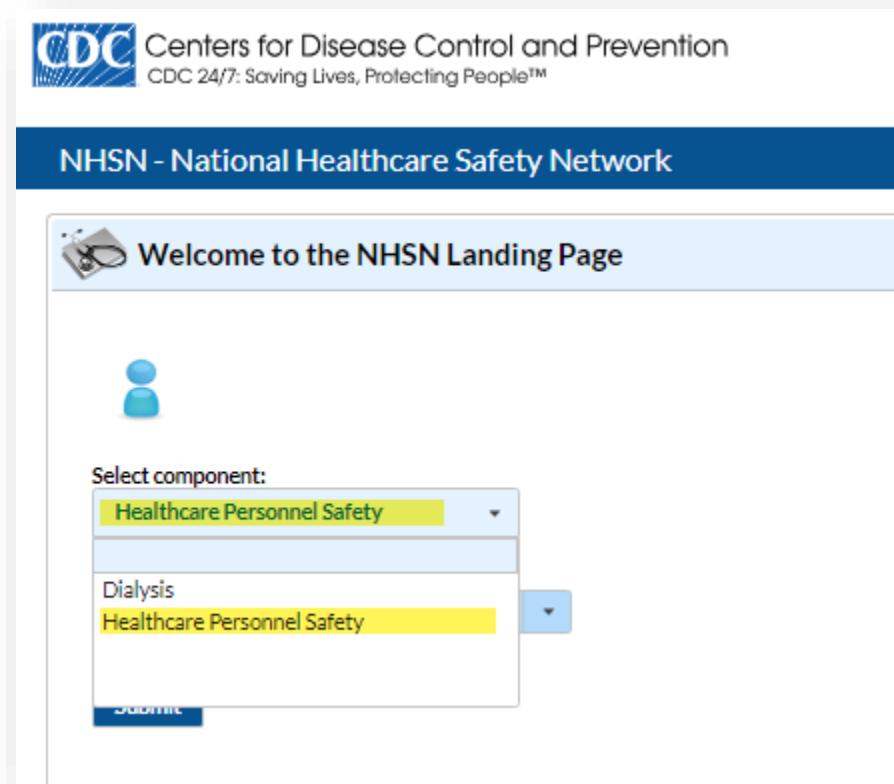Reminder for reporting to Vaccine Adverse Event Reporting System (VAERS)

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Clinically significant adverse events include vaccine administration errors and serious adverse events (such as death, life-threatening conditions, or inpatient hospitalization) that occur after vaccination, even if it is not certain that vaccination caused the event.

Other clinically significant adverse events may be described in the provider emergency use authorization (EUA) fact sheets or prescribing information for the COVID-19 vaccine(s). Healthcare providers should comply with VAERS reporting requirements described in EUAs or prescribing information.

Use the definition for the quarter the surveillance weeks falls in: Understanding Key Terms and Up to Date Vaccination

Patient COVID-19 Vaccination Summary Form (cont.)

Question 3:

Cumulative number of patients in question 1 with other conditions

- —Medical contraindication
- —Declined
- —Unknown/other

- Unknown/other covid-19 vaccination status

Weekly COVID-19 Vaccination Cumulative Summary for Dialysis Patients			
Date Created:			
Facility ID # ★:		Facility Name:	
Vaccination type ★: COVID19		Facility CCN #:	
Week of Data Collection: 05/01/2024 - 05/07/2024		Date Last Modified:	
Cumulative Vaccination Coverage			
	★All Patients (Total)	In-Center Dialysis Patients	Home Dialysis Patients
★ 3. Cumulative number of patients in Question #1 with other conditions:			
★ 3.1 Medical contraindication to COVID-19 vaccine			
★ 3.2 Offered but declined COVID-19 vaccine			
★ 3.3 Unknown/other COVID-19 vaccination status			

Reminder for reporting to Vaccine Adverse Event Reporting System (VAERS)

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Other clinically significant adverse events may be described in the provider emergency use authorization (EUA) fact sheets or prescribing information for the COVID-19 vaccine(s). Healthcare providers should comply with VAERS reporting requirements described in EUAs or prescribing information.

Patient COVID-19 Vaccination Summary Form

Three Cumulative Vaccination Coverage columns

- All Patients (Total)
- In-Center Dialysis Patients
- Home Dialysis Patients

Weekly COVID-19 Vaccination Cumulative Summary for Dialysis Patients

Date Created:
Facility ID # *:   Facility Name:
Vaccination type *: COVID19   Facility CCN #:
Week of Data Collection: 05/01/2024 - 05/07/2024   Date Last Modified:

Cumulative Vaccination Coverage

	*All Patients (Total)	In-Center Dialysis Patients	Home Dialysis Patients
*1.Number of patients receiving dialysis care from this facility during the current reporting week			
* 2.Cumulative number of patients in Question #1 who are <u>up to date</u> with COVID-19 vaccines. Please review the current definition of up to date: Key Terms and Up to Date Vaccination			
* 3. Cumulative number of patients in Question #1 with other conditions:			
* 3.1 Medical contraindication to COVID-19 vaccine			
* 3.2 Offered but declined COVID-19 vaccine			
* 3.3 Unknown/other COVID-19 vaccination status			

Reminder for reporting to Vaccine Adverse Event Reporting System (VAERS)

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Clinically significant adverse events include vaccine administration errors and serious adverse events (such as death, life-threatening conditions, or inpatient hospitalization) that occur after vaccination, even if it is not certain that vaccination caused the event.

Other clinically significant adverse events may be described in the provider emergency use authorization (EUA) fact sheets or prescribing information for the COVID-19 vaccine(s). Healthcare providers should comply with VAERS reporting requirements described in EUAs or prescribing information.

Healthcare Personnel **COVID-19** Vaccination Summary Form

Access the Healthcare Personnel Safety Component

Access the HPS COVID-19 Vaccination Summary Form

Facilities report weekly COVID-19 Vaccination data into the **COVID-19 Vaccination Summary** page. Below is how to access the page:

1. Vaccination Summary tab

2. COVID-19 Weekly Vaccination Summary

   - Goes to Vaccination Calendar Page

3. Click the space under the appropriate week to access the summary form

Healthcare Personnel COVID-19 Vaccination Summary Form

- **All core HCP:**
  - Sum of employees (staff on facility payroll),
  - licensed independent practitioners (physicians, advanced practice nurses, & physician assistants)
  - adult students/trainees & volunteers
- **All HCP:** All core HCP + contractors
- **Employees (staff on facility payroll):**
  - Persons receiving a direct paycheck from the facility
- **Non-Employee HCP**:
  - Licensed independent practitioners:
  - Non-Employee HCP: Adult students/trainees & volunteers
  - Non-Employee HCP: Other Contract Personnel

Cumulative Vaccination Coverage						
		Healthcare Personnel (HCP) Categories				
			Employee HCP	Non-Employee HCP		
	★All Core HCPᵃ	★All HCPᵇ	★ Employees (staff on facility payroll)ᶜ	★ Licensed independent practitioners: Physicians, advanced practice nurses, & physician assistantsᵈ	★ Adult students/trainees and volunteersᵉ	★ Other Contract Personnelᶠ
1. ★ Number of HCP that were eligible to have worked at this healthcare facility for at least 1 day during the week of data collection			☐	☐	☐	☐
2. ★ Cumulative number of HCP in Question #1 who are up to date with COVID-19 vaccine(s). Please review the current definition of up to date: Key Terms and Up to Date Vaccination.			☐	☐	☐	☐
3. ★Cumulative number of HCP in Question #1 with other conditions:						
3.1. ★Medical contraindication to COVID-19 vaccine			☐	☐	☐	☐
3.2. ★ Offered but declined COVID-19 vaccine			☐	☐	☐	☐
3.3. ★ Unknown/other COVID-19 vaccination status			☐	☐	☐	☐

Healthcare Personnel COVID-19 Vaccination Summary Form (cont.)

Question 1:

- Number of HCP that were eligible to have worked at the facility for at least one day during the week of data collection

- Healthcare personnel eligible to have worked include those scheduled to work in the facility at least one day every week.

Healthcare Personnel COVID-19 Vaccination Cumulative Summary for Non-Long-Term Care Facilities

Cumulative Vaccination Coverage						
		Healthcare Personnel (HCP) Categories				
			Employee HCP	Non-Employee HCP		
	★All Core HCPa	★All HCPb	★ Employees (staff on facility payroll)c	★ Licensed independent practitioners: Physicians, advanced practice nurses, & physician assistantsd	★ Adult students/trainees and volunteerse	★ Other Contract Personnelf
1. ★ Number of HCP that were eligible to have worked at this healthcare facility for at least 1 day during the week of data collection			☐	☐	☐	☐
			☐	☐	☐	☐
			☐	☐	☐	☐
			☐	☐	☐	☐
			☐	☐	☐	☐

Healthcare Personnel COVID-19 vaccination Summary Form (cont.)

Question 2:

- Cumulative number of HCP in question 1 who are up to date with COVID-19 vaccine(s).

Healthcare Personnel COVID-19 Vaccination Cumulative Summary for Non-Long-Term Care Facilities

| Cumulative Vaccination Coverage | | | Healthcare Personnel (HCP) Categories | | | |
| | | | Employee HCP | Non-Employee HCP | | |
	*All Core HCP[a]	*All HCP[b]	* Employees (staff on facility payroll)[c]	* Licensed independent practitioners: Physicians, advanced practice nurses, & physician assistants[d]	* Adult students/trainees and volunteers[e]	* Other Contract Personnel[f]
			☐	☐	☐	☐
2. * Cumulative number of HCP in Question #1 who are up to date with COVID-19 vaccine(s). Please review the current definition of up to date: Key Terms and Up to Date Vaccination.			☐	☐	☐	☐
			☐	☐	☐	☐
			☐	☐	☐	☐
			☐	☐	☐	☐

Use the definition for the quarter the surveillance weeks falls in: [Understanding Key Terms and Up to Date Vaccination](#)

Healthcare Personnel COVID-19 vaccination Summary Form (cont.)
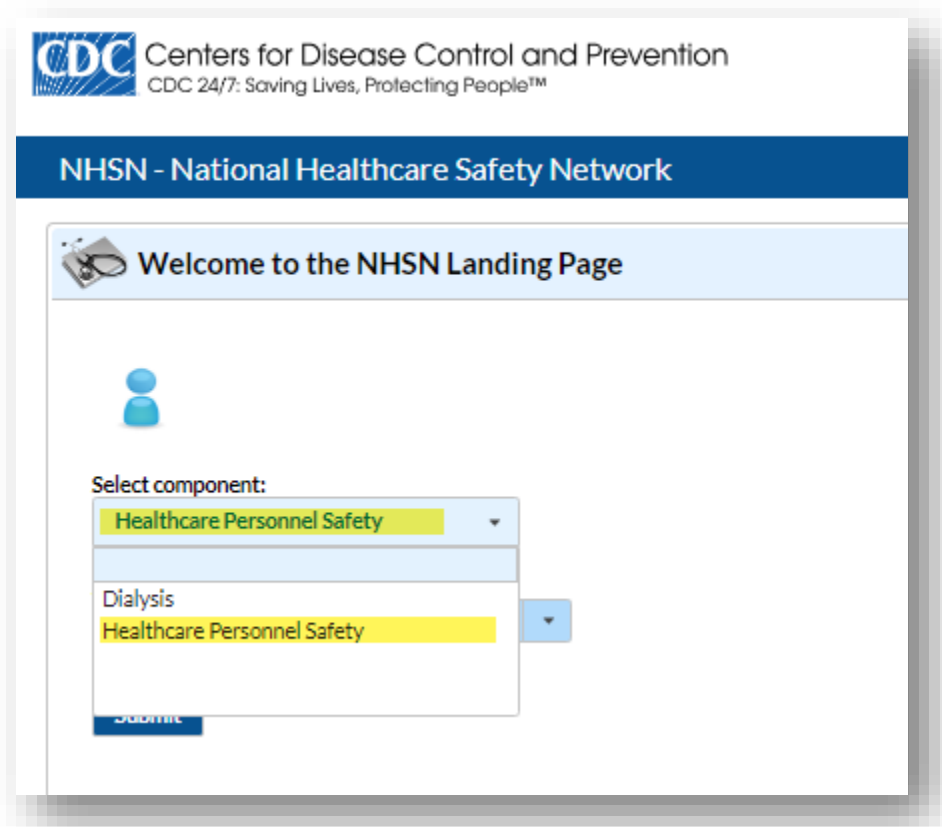
Question 3:

- Record why a healthcare personnel is not up to date
  - Medical contraindication
  - Offered but declined
  - Unknown/other

Healthcare Personnel COVID-19 Vaccination Cumulative Summary for Non-Long-Term Care Facilities						
Cumulative Vaccination Coverage						
			Healthcare Personnel (HCP) Categories			
			Employee HCP	Non-Employee HCP		
	★All Core HCPª	★All HCPᵇ	★ Employees (staff on facility payroll)ᶜ	★ Licensed independent practitioners: Physicians, advanced practice nurses, & physician assistantsᵈ	★ Adult students/trainees and volunteersᵉ	★ Other Contract Personnelᶠ
			☐	☐	☐	☐
			☐	☐	☐	☐
3. ★Cumulative number of HCP in Question #1 with other conditions:						
3.1. ★Medical contraindication to COVID-19 vaccine			☐	☐	☐	☐
3.2. ★ Offered but declined COVID-19 vaccine			☐	☐	☐	☐
3.3. ★ Unknown/other COVID-19 vaccination status			☐	☐	☐	☐

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Healthcare Personnel Influenza (FLU) Vaccination Summary Form

Access the Healthcare Personnel Safety Component

Access the HPS Weekly Flu Vaccination Summary

Facilities report weekly Influenza Vaccination data into the **Weekly Flu Vaccination Summary** page. Below is how to access the page:

1. Vaccination Summary tab

2. Weekly Flu Vaccination Summary

   - Goes to Vaccination Calendar Page

3. Click the space under the appropriate week to access the summary form

Healthcare Personnel Weekly Flu Vaccination Summary Form

- 4 columns with different types of healthcare workers
- Other contract personnel is an optional category

Healthcare Personnel Weekly Influenza Vaccination Summary Form (cont.)

Question 1:

- Number of HCP that were eligible to have worked at this healthcare facility for at least 1 day during the week of data collection

Healthcare Personnel Weekly Influenza Vaccination Summary Form (cont.)

Question 2:

- Cumulative number of HCP in question #1 that received an influenza vaccination at this healthcare facility since influenza vaccine became available this season

Healthcare Personnel Weekly Influenza Vaccination Summary Form (cont.)

Question 3:

- Cumulative number of HCP in question #1 that provided a written report or documentation of influenza vaccination outside this healthcare facility since influenza vaccine became available this season.

Healthcare Personnel Weekly Influenza Vaccination Summary Form (cont.)

Question 4:

- Number of HCP in question #1 that have a medical contraindication to the influenza vaccine

Healthcare Personnel Weekly Influenza Vaccination Summary Form (cont.)

Question 5:

- Number of HCP in question #1 that declined to receive the influenza vaccine this season

- • Declination reasons:
  - Did not provide any other information
  - Due to religious or philosophical objections
  - Health conditions other than those included in question #4.

Healthcare Personnel Weekly Influenza Vaccination Summary Form (cont.)

Question 6:

- Number of HCP in question #1 with unknown vaccination status
- Or criteria not met for questions #2-#5 above

- Example:

  - A new employee has not provided flu vaccination documentation or been offered the vaccine

Healthcare Personnel Weekly Influenza Vaccination Summary Form (cont.)

- **Questions 7**:
  - Has your facility received its supply of influenza vaccine for the current influenza season?

- **Question 8**:
  - Is your facility currently experiencing a shortage of influenza vaccine for the current influenza season?

.CSV Upload for weekly vaccination data

Resources for .CSV Upload

- Find resources on .CSV upload on the following webpages under "CSV Data Import" headings.

  - HCP Flu Vaccination | HPS | NHSN | CDC

  - HPS | Weekly HCP COVID-19 Vaccination | NHSN | CDC

  - Dialysis | Weekly Patient COVID-19 Vaccination | NHSN | CDC

  *The example file includes test data in the required fields, making it easier to replace with your data!

- For more information on how to upload .CSV files, see the on-demand training

Reporting COVID-19 Vaccination Data with Person-Level Form

Person-Level COVID-19 Vaccination Form

- The Person-Level COVID-19 Vaccination Form is an optional tool that can be used to report data to the NHSN COVID-19 Vaccination module for healthcare personnel.

- Data on individuals are directly entered line by line in the optional Person-Level COVID-19 Vaccination form or can be uploaded via a .CSV file.

- Makes reporting vaccination data easier and more efficient!

- It applies changes of the up to date NHSN surveillance definition for you!

> **Note:** Review the COVID-19 Vaccination Modules: Understanding Key Terms and Up to Date Vaccination document at least once per quarter to check for definition updates.

Person-Level Resources

- Find trainings and resources for person-level reporting on the HPS Weekly HCP COVID-19 Vaccination webpage: **https://www.cdc.gov/nhsn/hps/weekly-covid-vac/index.html**

- Look under the "Person-Level COVID-19 Vaccination" headings

- See the Person-Level on demand training

Person-Level COVID-19 Vaccination Form – Instructions and Guidance Documents

Instructions for Reporting Person-Level Vaccination Data

Person-Level Vaccination Form Table of Instructions: Healthcare Personnel [PDF – 355 KB] — January 2024

Person-Level COVID-19 Vaccination Forms: A How to Guide [PDF – 3 MB] — April 2024

Person-Level Upload .CSV Instructions — HPS [PDF – 433 KB] — September 2023

Person-Level COVID-19 Vaccination Data – CSV Data Import

Variable Description and File Layout for Healthcare Personnel of In-patient Facilities/Ambulatory Surgery Centers

Variable Description and File Layout for Person-Level Vaccination Forms HPS – September 2023 [PDF – 156 KB]

CSV Templates and Example Files for Healthcare Personnel of In-Patient Facilities/Ambulatory Surgery Centers

.CSV File Template for HPS HCP [CSV – 522 B]

.CSV File Example for HPS HCP [CSV – 799 B]

Resources

Resource: Dialysis Weekly Patient COVID-19 Vaccination

- NHSN Dialysis Weekly Patient COVID-19 Vaccination webpage: **https://www.cdc.gov/nhsn/dialysis/pt-covid-vac/index.html**
  - Training Slides
  - Quick Reference Guides
  - FAQs
  - Data Collection Forms
  - .CSV files
  - Person-Level Forms

Weekly Patient COVID-19 Vaccination

Print

Dialysis facilities can track weekly COVID-19 vaccination data for patients through NHSN.

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CSV Data Import

Resources

Dialysis COVID-19 Vaccination Data Dashboard

FAQs on Reporting COVID-19 Vaccination Data

Resource: Weekly Healthcare Personnel COVID-19 Vaccination

- NHSN Weekly HCP COVID-19 Vaccination webpage: **https://www.cdc.gov/nhsn/hps/weekly-covid-vac/index.html**
  - Training Slides
  - Quick Reference Guides
  - FAQs
  - Data Collection Forms
  - .CSV files
  - Person-Level Forms

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Resource: Healthcare Personnel Flu Vaccination

- NHSN HCP Flu Vaccination webpage: **https://www.cdc.gov/nhsn/hps/vaccination/index.html#anchor_37992**
  - Training Slides
  - Quick Reference Guides
  - FAQs
  - Data Collection Forms
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Healthcare Personnel (HCP) Flu Vaccination

Print

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Educational Roadmap

Influenza Vaccination Data Reports

FAQs

Annual Influenza Vaccination Summary Reporting FAQs

Questions or Need Help?

Please use **NHSN-ServiceNow** to submit questions to the NHSN Help Desk. The new portal can be accessed [here](#) and should be used in place of **nhsn@cdc.gov, nhsntrain@cdc.gov,** and **nhsndua@cdc.gov.**

ServiceNow will help the NHSN team respond to your questions faster. Users will be authenticated using CDC's Secure Access Management Services (SAMS), the same way you access NHSN. If you do not have a SAMS login, or are unable to access ServiceNow, you can still email the NHSN Help Desk at nhsn@cdc.gov.

For more information, contact CDC
1-800-CDC-INFO (232-4636)
TTY: 1-888-232-6348   www.cdc.gov

The findings and conclusions in this report are those of the authors and do not necessarily represent the official position of the Centers for Disease Control and Prevention.